

Festival Volunteer Supervisor

Objective:

To be a reliable and knowledgeable resource Wreckhouse International Jazz & Blues Festival volunteers can consult throughout the festival.

Duties & Responsibilities:

With direction from the Volunteer Coordinator, Festival Volunteer Supervisors will advise, support and supervise a group of volunteers assigned to their care prior to and during the festival.

Qualifications & Requirements:

- Must be at least 19 years of age
- Friendly, confident and reliable
- Maintain professionalism
- Ability to multi-task - work in a fast-paced environment
- Effective verbal communication skills
- Good judgment - ability to anticipate and adapt to changing conditions
- Strong leadership skills
- Experience managing/supervising others
- Strong organizational skills
- Obtain a Certificate of Conduct (via the WJB office)

Lines of Communication:

Festival Volunteer Supervisors will be provided direction from, and supervised by, the WJB Volunteer Coordinator. Any questions or comments about the position should be directed to him/her.

Orientation:

Prior to the festival, all Festival Volunteer Supervisors will meet to confirm specific duties, arrange time/shift commitments and answer any questions volunteers have.

Benefits:

- Hone supervisory skills
- Meet artists
- See performances
- Socialize with music lovers like yourself
- Gain networking experience
- Help grow jazz and world music influence in NL
- Refreshments and snacks provided during shifts
- Complimentary WJB T-shirt
- Insurance coverage will be provided while on duty

What to Do:

- Complete the application form and submit it to the Volunteer Coordinator's attention
- You will receive confirmation from the Volunteer Coordinator that your application was received
- Attend a personal interview scheduled at your convenience